

INVITATION FOR TENDER NATIONAL EYE CENTRE (NATIONAL INSTITUTE OF OPHTHALMOLOGY)

KADUNA- NIGERIA

INVITATION FOR TENDER

Tenders are hereby invited for the following Capital Projects for 2017 at the National Eye Centre, Kaduna.

1.

LOT 1: Rehabilitation of Blocks A&B

LOT 2: Purchase of Project vehicle

LOTS 3: (A – E) Procurement of Medical Equipment

LOT 4: Supply of Computers

2. TENDER REQUIREMENTS

Interested Companies are required to submit the following documents and present original copies for sighting during the bid opening.

- (i) Verifiable evidence of incorporation and registration with Corporate Affairs Commission.
- (ii) Verifiable evidence of compliance with Pension Reform Act, 2014 by inclusion of current Certificate of Compliance from the National Pension Commission.
- (iii) Verifiable evidence of compliance with the Nigeria Social Insurance Trust Fund (Employee Compensation Act, 2010) by inclusion of current Compliance Certificate from NSITF.
- (iv) Tax Clearance Certificates verifiable from Federal Inland Revenue Services (FIRS) for the past three (3) years (2014, 2015 and 2016) expiring in December, 2017.
- (v) Verifiable evidence of VAT Registration with Tax Identification Number (TIN) and up-to-date evidence of remittance,

- (vi) Verifiable evidence of past experience for similar jobs, by inclusion of Award Letter, Certificate of Job Completion etc.
- (vii) Verifiable evidence of financial capability from a reputable bank (Reference Letter from bank).
- (viii) Company profile including list of professional staff, qualifications which includes names, CVs and photocopy of certificates of staff.
- (ix) Company's audited account for the past three (3) years (2014, 2015 and 2016)
- (x) Verifiable evidence of payment of tender fees (copy of payment receipt).
- (xi) Verifiable evidence of compliance with Industrial Training Fund (ITF Amended Act, 2011) by inclusion of current compliance letter from ITF.
- (xii) Verifiable evidence of registration with BPP, National Database of Federal Contractors, Consultants and Service Providers, by inclusion of current Interim Registration Report (IRR).

3. IMPORTANT INFORMATION

- (a) Prospective bidders are to provide evidence of all the Tender requirements for pre-qualification. Failure to comply with any of the above stated instructions or to provide any of the listed documents may automatically result in disqualification.
- (b) Please note that late submission of bid documents will be rejected.
- (c) Any discrepancy found would summarily disqualify the bidder.
- (d) The Management of the National Eye Centre reserves the right to annul or cancel the bidding process at anytime without incurring any liabilities or assigning any reason thereto.
- (e) Due diligence should be followed as all documents submitted would be verified, past executed jobs and offices of the Contractor or Supplier may be visited.
- (f) Prospective bidders for Medical equipment must be accredited agents or licenced representatives of equipment manufacturers, including availability of manufacturer/certified Engineers in Nigeria.

4. SCOPE OF WORK AND SPECIFICATION

The scope of work and specifications for each project is provided in the Tender document which shall be obtained from Planning Division, Directorate of Administration, National Eye Centre, Kaduna on payment of non-refundable bidding fees of Thirty Thousand Naira only for each lot.

5. DISCLAIMER

This advertisement is published for information purposes only and shall not be construed as commitment for offer by the Centre nor shall it entitle any party to make any claims whatsoever or seek indemnity from the Centre by virtue of such party (ies) having responded to this publication.

6. SUBMISSION OF TECH

Bid should be enclosed in two (2) sealed envelopes marked technical bid and financial bid and the two envelopes will be enclosed in a bigger envelope indicating the lot number and the name of the project. The name of the Contractor or Company should be written at the top right hand corner of the envelope and addressed to:

The Chief Medical Director,

National Eye Centre,

P.M.B. 2267, Kaduna.

The bid documents should be deposited in the Tender box in the Office of the Chief Medical Director (CMD) **on or before the 24th of October, 2017**

7. The Opening of bid documents will commence at **12 noon on 24th of October, 2017** in the presence of the bidders or their representatives who may wish to witness the exercise.

8. Further enquires can be made from the Office of the Director of Administration.

Mai. A . A. Ungo

Director of Administration

National Eye Centre, Kaduna.